Career

Development

Center

Position Vacancy

Cleveland Hall 306, 1300 Elmwood Avenue, Buffalo, NY 14222 **http://cdc.buffalostate.edu**

(716) 878-5811 askcdc@buffalostate.edu

**Today’s Date:**

1. **ORGANIZATION INFORMATION**

 **Name of Organization:**

 **Industry of Organization:**       **WEB URL:**

# **CONTACT INFORMATION**

 **Apply to: Name**       **Title:**

 **Street Address:**

 **City:**       **State:**       **Zip Code:**

 **Telephone:**       **FAX:**       **E-mail:**

1. **JOB INFORMATION**

 **Job Type:** [ ] Full-time [ ] Part-time Non-Degreed [ ] Part-time Degreed [ ] Summer

 **Job Location:** City     State

**Job Title:**

 **Salary:** **$**      [ ] Annual [ ] Monthly [ ] Bimonthly [ ] Weekly [ ] Daily [ ] Hourly

 **Deadline (if any):** [ ] Date       [ ] Ongoing

 **Apply by:** [ ] Cover Letter [ ] Resume

 [ ] Mail [ ] E-mail [ ] Telephone [ ] Online

 **Degree:**  [ ] BA/BS [ ] MA/MS [ ] Non-required Major:

 **Position Description:**

 **Qualifications/Skills Required:**

**FOR OFFICE USE ONLY**

Is contact a BSC Alumni? [ ] Yes [ ] No

Notes:

01/15 Received by: Date: