



Central New York Teacher Recruitment Days

Event Registration Instructions

Create an Employer Account

1. Go to:

<https://www.myinterfase.com/cnycda/employer/>

2. Follow prompts

Click “Teacher Recruitment Days”



The screenshot displays the CNYCDA website interface. At the top center, the text "CNYCDA" is visible. Below it is a blue navigation bar containing the following items: "Home", "My Profile", "Teacher Recruitment Days", and "Sign Out". The "Teacher Recruitment Days" item is circled in red. Underneath the navigation bar, there is a search box with the text "Teacher Recruitment Days" entered. On the left side, there are icons for "Calendar" and "Resource Library". The main content area features a welcome message: "Welcome, Matt Guagliardo" and "To manage your account use the menu items above." Below this are three sections: "Announcements" (with a "Printer Friendly" link and the text "No current announcements found."), "Task List" (with the text "No tasks available at this time."), and "Upcoming Events" (with the text "No Events for the Next Week" and a link "view all calendar events"). On the right side, there is an "Account Summary" box containing the text: "Profile Last Modified: Tuesday, December 06, 2016 [Update Profile]" and "Current E-mail Address: [Redacted] [Change]".

Click "Search"

CNYCDA

[Home](#) [My Profile](#) [Teacher Recruitment Days](#) [Sign Out](#)

[Event Search](#)

 [Calendar](#)
 [Resource Library](#)



Select applicable criteria and click **Search** below to search for career events that match your objectives.

- **Career Event Name** - the Career Event Name search option will allow you to enter words to be used to search through all career event names. For example, if you are looking for a Career Event named "Job Search Strategies," you will want to type in "Job Search" or just "Job" to find the event.
- **See the full list of Career Events** - to see the full list of Career Events, leave the search fields blank and click "Search."

NOTE: For fields that allow multiple selections, use CTRL to select more than one.

Event Search

Career Event Name:

Event Date:  to 



Note:
Leave search fields
blank

Select the Event

CNYCDA

[Home](#) [My Profile](#) [Teacher Recruitment Days](#) [Sign Out](#)

[Event Search](#)

 [Calendar](#)
 [Resource Library](#)

Event Search Results

[\[Change Criteria\]](#)

[|<<](#) [1](#) [>>|](#) Page 1 of 1, items 1 to 1 of 1

Career Event Name	Start Date/Time	End Date/Time	Location	Action	Activity
Teacher Recruitment Days	4/6/2017 7:00 AM	4/7/2017 4:00 PM	SUNY Cortland, Cortland, NY	Register	

[|<<](#) [1](#) [>>|](#) Page 1 of 1, items 1 to 1 of 1

Click “Register Now”

The screenshot shows a website interface for Teacher Recruitment Days. At the top, there is a navigation bar with links for Home, My Profile, Teacher Recruitment Days, and Sign Out. Below this, there are links for Event Search and Event. On the left side, there are icons for Calendar and Resource Library. The main content area features a prominent "Register Now" button circled in red. Below the button, the text reads "Teacher Recruitment Days" followed by the dates "4/6/2017 7:00 AM - 4/7/2017 4:00 PM" and the location "SUNY Cortland, Cortland, NY". A paragraph of text describes the event as a two-day recruitment event for education students from various schools, listing Binghamton University, Cazenovia College, Elmira College, Ithaca College, LeMoyne College, SUNY @ Cortland, SUNY @ Oneonta | SUNY @ Oswego, SUNY @ Potsdam, Syracuse University School of Education, and Utica College. A note in a red box states: "Note: Procedures and schedule can be found here. Employer packet will be emailed after registration is complete". Below this, there is a section titled "Informational Materials To Download" with a link for "TRD Procedures" highlighted by a red arrow. At the bottom of the page, there is another "Register Now" button.

Home My Profile Teacher Recruitment Days Sign Out

[Event Search](#) > [Event](#)

Calendar
Resource Library

Register Now

Teacher Recruitment Days

4/6/2017 7:00 AM - 4/7/2017 4:00 PM
SUNY Cortland, Cortland, NY

The Central New York Teacher Recruitment Days is a two-day recruitment event that brings education students from all of the following schools:

- Binghamton University
- Cazenovia College
- Elmira College
- Ithaca College
- LeMoyne College
- SUNY @ Cortland
- SUNY @ Oneonta | SUNY @ Oswego
- SUNY @ Potsdam
- Syracuse University School of Education
- Utica College

For more information, please visit <http://cnydda.org/>.

Informational Materials To Download

[TRD Procedures](#)

Note:
Procedures and schedule can be found here. Employer packet will be emailed after registration is complete

Register Now

Complete Registration

Follow the prompts to complete the registration

You may review and edit your registration at any time

For help, contact:

Matt Guagliardo

CNY TRD Recruiter Registration

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